

26<sup>th</sup> May, 2014

The Honorable Minister  
Federal Ministry of Power  
New Federal Secretariat Complex  
Shehu Shagari Way, Central Business District  
Abuja



Dear Sir,

**FREEDOM OF INFORMATION REQUEST: AWARD OF CONTRACT FOR THE PROVISION OF LEGAL ADVISORY SERVICES TO NIGERIAN BULK ELECTRICITY TRADING (NBET) PLC**


On behalf of the Public and Private Development Centre (PPDC) and in accordance with the provision of the Freedom of Information Act, 2011, I write to request for detailed records on the procurement and contract documents for the above referenced contracting process whose award was made by your institution to Messrs G. Elias & Co. and Hunton & Williams LLP for the contract sums of USD1,500,000.00 and N21,870,000.00 for the provision of legal advisory services to NBET and which was approved by the Federal Executive Council on the 24<sup>th</sup> of July, 2013. I hereby kindly request that the documents requested include;

1. Copies of Procurement plans and information, including needs assessment and evaluation, identification of goods and works required.
2. Copies of advertisements of invitation for bids published in at least two national dailies apart from the Federal Tenders journal and a relevant internationally recognized publication. Also evidence of the advertisement on your website and notice board.
3. A Copy of the Standard Bidding Documents that was issued to all bidders
4. A list of all bids tendered on this project from when advertised till the closure of bid advertisement
5. Copies of bids submission registers and duplicate copies of receipts issued to bidders on submission of bids.
6. Minutes of public bid opening meeting.
7. Copy of the Minutes of bid evaluation meeting, and records of Bids Evaluation Report containing the recommendation of the bid evaluation committee
8. Copy of minutes of the meeting of the Tenders Board awarding the contract to the successful bidder
9. Letter of notification of award of contract
10. Signed final contract document

We would appreciate it if the documents requested can be made available to us promptly but in any event, not later than 7 days from the date of receipt of this application, as required by the Freedom of information Act, 2011.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number: 08029455583 or 08034090530 or via email: [nkem@procurementmonitor.org](mailto:nkem@procurementmonitor.org)

Thank you.

Yours sincerely,  
  
Seember Nyager  
CEO, PPDC